



Electronic Visit Verification

EVV Policy Handbook Revision Log – March 2022

The information below describes the revisions to the [Electronic Visit Verification \(EVV\) Policy Handbook](#) on March 1, 2022.

The following format is used for the tables below:

- Above each table is an EVV policy name. The tables list the following information about the policy:
 - The left column lists the name of the subsection found in the EVV Policy Handbook.
 - The right column lists the subsection number and revisions found in the EVV Policy Handbook.

EVV Policy Handbook Introduction

Policy Subsection Name	Policy Subsection Numbers and Revisions
Key Terms	1600 <ul style="list-style-type: none"> • Clarifies existing terms • Adds a note to clarify the definition for "Service Provider" • Adds the term, "Signature Authority"

EVV System and Setup

Policy Subsection Name	Policy Subsection Numbers and Revisions
EVV System and Setup	4000 <ul style="list-style-type: none"> • Corrects capitalization and punctuation
EVV Proprietary Systems	4120 <ul style="list-style-type: none"> • Updates terminology



EVV System and Setup – *Cont.*

Policy Subsection Name	Policy Subsection Numbers and Revisions
Select an EVV System	4130 <ul style="list-style-type: none">• Updates terminology• Aligns content with the new EVV Proprietary System Onboarding Process
EVV Training	4200 <ul style="list-style-type: none">• Clarifies the importance of a Consumer Directed Services (CDS) employer completing trainings
EVV Training Requirements for FMSAs	4220 <ul style="list-style-type: none">• Clarifies that a Financial Management Services Agency (FMSA) may request training records from their CDS employer
EVV Training Requirements for CDS Employers	4230 <ul style="list-style-type: none">• Clarifies that the overview of EVV system training must cover key elements for option 3 on Form 1722
Training Requirements for Service Providers and CDS Employees	4240 <ul style="list-style-type: none">• Adds the title and web link to Form 1732
Data Collection	4400 <ul style="list-style-type: none">• Adds the term, "geolocation"
Service Authorizations	4500 <ul style="list-style-type: none">• Updates content to reflect the changes made within the Home and Community-based Services (HCS) and Texas Home Living (TxHmL) Waiver programs



EVV System and Setup – *Cont.*

Policy Subsection Name	Policy Subsection Numbers and Revisions
Transferring EVV Systems	4710 <ul style="list-style-type: none">• Adds a reference to the EVV System Transfer Process and the Texas Medicaid and Healthcare Partnership (TMHP) EVV Data Transfer Reference Guide• Updates the EVV system transfer process for both a vendor in the state vendor pool or a proprietary system
How to Transfer to an EVV Vendor in the State Vendor Pool	4720 <ul style="list-style-type: none">• Updates the EVV system transfer process by providing more steps and time frames

EVV Proprietary System

Policy Subsection Name	Policy Subsection Numbers and Revisions
EVV Proprietary System	5000 <ul style="list-style-type: none">• Aligns content with the new EVV Proprietary System Onboarding Process<ul style="list-style-type: none">○ Introduces the Proprietary System Operator (PSO) Request Packet○ Explains Path 1 and 2 to become an EVV PSO○ Adds expectations of the EVV PSO
EVV Proprietary System Operator Responsibilities	5030 <ul style="list-style-type: none">• Updates terminology to align with the new EVV Proprietary System Onboarding Process
EVV Proprietary System Onboarding Process	5040 <ul style="list-style-type: none">• Updates terminology to align with the new EVV Proprietary System Onboarding Process



EVV Proprietary System – *Cont.*

Policy Subsection Name	Policy Subsection Numbers and Revisions
EVV Proprietary System Operational Readiness Review	5050 <ul style="list-style-type: none">• Aligns content with the new EVV Proprietary System Onboarding Process<ul style="list-style-type: none">○ Add “Operational” in the title○ Explains HHSC standards for the Operational Readiness Review○ Explains EVV PSO requirements regarding proprietary system compliance
Success or Failure of the Operational Readiness Review	5060 <ul style="list-style-type: none">• Aligns content with the new EVV Proprietary System Onboarding Process<ul style="list-style-type: none">○ Adds “Operational” in the title○ Explains HHSC business processes
EVV Proprietary System General Operations	5070 <ul style="list-style-type: none">• Aligns content with the new EVV Proprietary System Onboarding Process<ul style="list-style-type: none">○ Explains EVV PSO requirements regarding manual entry and clock in and clock out methods○ Explains HHSC standards about the alternative device○ Updates terminology



EVV Proprietary System – *Cont.*

Policy Subsection Name	Policy Subsection Numbers and Revisions
Proprietary System Operator Compliance Reviews	5100 <ul style="list-style-type: none">• Adds “Proprietary System Operator” in the title• Updates terminology
HHSC Cancellation of EVV Proprietary System Approval	5200 <ul style="list-style-type: none">• Updates terminology• Adds the result of an EVV proprietary system being cancelled
Transferring EVV Systems	5300 <ul style="list-style-type: none">• Clarifies the EVV system transfer process<ul style="list-style-type: none">○ Updates terminology○ Distinguishes between old and new systems
Proprietary System Fraud, Waste and Abuse	5400 <ul style="list-style-type: none">• Adds “Proprietary System” in the title• Updates terminology• Adds the result of an EVV Proprietary System being cancelled

EVV Usage Reviews

Policy Subsection Name	Policy Subsection Numbers and Revisions
EVV Proprietary System	10010 <ul style="list-style-type: none">• Updates terminology• Updates content regarding the EVV FMSA Usage and EVV CDS Employer Usage Reports



EVV Claims

Policy Subsection Name	Policy Subsection Numbers and Revisions
Claims Submission	12100 <ul style="list-style-type: none">• Updates terminology• Updates content to reflect the changes made within the Home and Community-based Services (HCS) and Texas Home Living (TxHmL) Waiver programs
Claims Match Result Codes	12230 <ul style="list-style-type: none">• Updates content to reflect the changes made within the Home and Community-based Services (HCS) and Texas Home Living (TxHmL) Waiver programs

Reports

Policy Subsection Name	Policy Subsection Numbers and Revisions
Reports	13000 <ul style="list-style-type: none">• Corrects formatting
EVV Portal Standard Reports	13010 <ul style="list-style-type: none">• Adds the EVV CDS Employer Usage Report
EVV System Standard Reports	13020 <ul style="list-style-type: none">• Adds the EVV CDS Employer Usage Report
EVV Portal Search Tools	13040 <ul style="list-style-type: none">• Corrects TMHP's email address



Fraud, Waste and Abuse

Policy Subsection Name	Policy Subsection Numbers and Revisions
Fraud, Waste and Abuse	15000 <ul style="list-style-type: none">• Updates terminology• Adds "FMSA" and "CDS employer"